DigiSME
Your HR Matters On The Go!

STAFF MANAGEMENT SOFTWARE

28+
Years of Presence

30,000+
Customers

500+
Dedicated Staff

A Complete Solution for Educational Institutions

Tailor-made HRMS software solution designed to streamline staff management, enhance productivity and ensure discipline across school or college campuses.

Staff Attendance Management

Attendance Marking

Face Recognition Technology

- Built-in face recognition technology helps to check and verify employees' faces.

Convenient Clock-ins

- Staffs can clock in via tablet or mobile, without the hassle of standing in long queues.

Location Restrictions

- Attendance can only be marked within school or college premises.

Attendance Management

Repeated Late Arrivals

- Set lateness limits per month, trigger salary deductions for exceeding limits, and receive instant alerts for frequent lateness.

Attendance Regularisation

- Teachers / professors regularise missed clock-ins, with management approval or rejection.
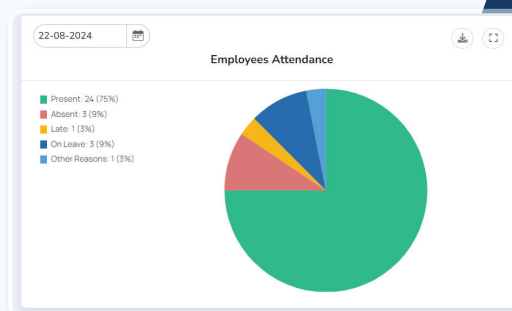
Attendance Monitoring in a Single Dashboard
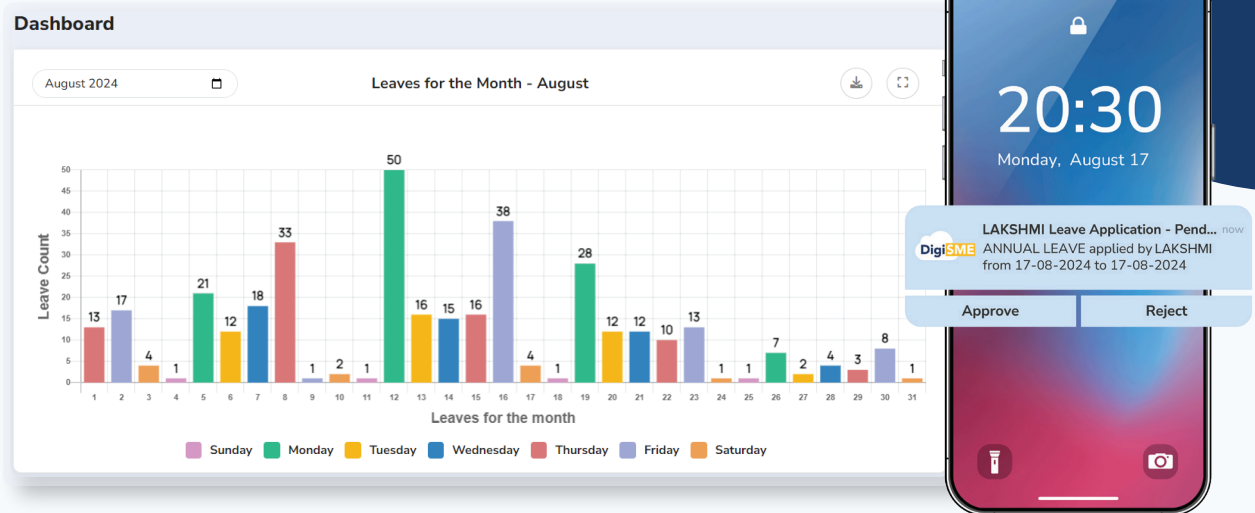
Real-time Data

- Real-time transmission of attendance data to a cloud server with high security for analytical view in mobile app or web portal.

Attendance Dashboard for HODs/Principals

- Detailed view of overtime, lateness, and other attendance metrics through a mobile app.

Smart Leave Management

Leave Software

- Apply leaves and approve or reject them as needed.
- Keep track on staffs who are on leave.

Adjacent Leave Penalty

- Automatically enforce pay deductions for leaves taken before/after weekends and public holidays.

Multi-level Approvals

- Simplify leave processing with an automated, transparent, and multi-tiered approval system.

Block Critical Dates

- Prevent leave requests on key academic dates such as exams or events.

Task & Performance Tracking

Lecture Updates

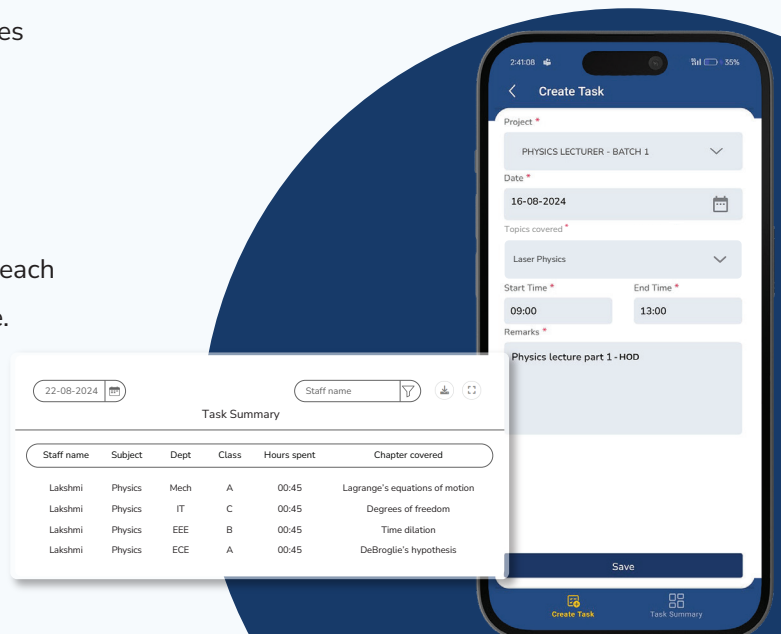- Professors/teachers can easily update the lectures completed for each period of the day, ensuring accurate records.

Class-wise Tracking

- Management can track the staff's time spent on each class and monitor syllabus coverage in real-time.

HOD & Management Visibility

- HODs/principal or higher management can view updated timesheets for all professors in their respective departments.

Staff Payroll Management

Dashboard

August, 2024

Payroll Head Count

DigiSME

DIGISME
4th Floor, Vishranti Melaram Towers, Karapakkam,
Chennai, Tamil Nadu 600097

Employee Pay Summary

Employee Name	LAKSMI
Designation Name	ACCOUNT EXECUTIVE
Date of Joining	24 Aug 2017
Pay Period	Oct 2023
Salary Credited To	Bank
Bank Name	HDFC
Account No	123456
Pay Date	16 Out 2023

Earnings	Amount	YTD
Basic	21667.00	21667.00
Allowance	20067.00	20067.00
Bonus	9833.00	9833.00

Deductions	(-)Amount	YTD
PT	85.00	85.00
Employee EPF	2600.00	2600.00

Gross Wages	51567.00
Gross Deduction	2685.00
Net Wages	48882.00

**Total Net Payable
₹ 48882.00**

This is a system generated payslip

Payroll Basic Functions

- Automated calculation for salary and contribution such as ESI, Income tax, Professional Tax and Provident fund.

- Integration with HRMS modules like attendance, leave and claims.

- Generate, view and print payslips from web or mobile app.

- Connect to major banks for salary disbursement.

- Recalculate salary according to employee performance.

- Set a mode of payment for payroll: Cash, Bank Transfer or Cheque.

Why Choose Us

Customer First
We believe in delivering first-class, personalised, fast, and approachable support to our customers.

User Experience
Every function and feature is carefully designed with ease of use in mind.

Safety & Security
We set ourselves apart by making security our top priority.

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